



**The University of Arizona  
Parents & Family Association  
Chair: Lionel Kier & Ellen Kier  
Advisory Board Conference Call  
Old Main  
Wednesday, September 19, 2007  
3 – 4:30 PM MST  
Minutes**

Present

Lionel & Ellen Kier, Chairpersons  
Marc Dash, Past Chairperson  
Henry Boice  
Angelica Villaruel  
Liz Richardson  
Bea Perry  
Randy Fenton  
Guillermo Uribe

UA Staff

Lisa Lovallo  
Keith Humphrey  
Carol Thompson  
Cynthia Quijada  
Barbara Camp, recorder

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**Welcome/Introductions**

The meeting was called to order at 3:00 p.m. by Lionel Kier

**Meeting quorum was not met;** the following items were postponed for action until the October 19 meeting.

Approval of Minutes from the 2/2007 Board meeting  
Approval of Minutes from the May 2007 Conference Call  
Approval of Minutes from the May 8 Meeting  
Approval of Minutes from the May 11 Meeting

**Fiscal Year Wrap Up** - Keith presented the final budget for FY 06 -07 which showed a larger than normal surplus. The Board thanked staff for sound fiscal management.

### **Final Budget Report presented.**

Mark Dash asked for clarification on a budget expense. Clarification provided by Keith Humphrey. Board acknowledged its support of the staff managers and budget.

### **Programmatic Priorities Status**

Keith Humphrey discussed the continuing growth and improvements being made. An update was presented by Lisa Lovallo on major gifts and corporation sponsorships.

### **TOPS Update**

Student callers are making a difference and increasing donations. Keith reported that three things contributed to TOP revenue growth. These were our increased outreach and communications to parents, the UAF's ability to take credit cards at point of pledge, and the UAF second ask to parent donors.

Parents seem to enjoy talking to the students and hearing their opinions. Thanks to our student volunteers. Discussion on potential improvements for upcoming year.

Thanks to be acknowledged to Jim Moore for UA Foundation support this past fiscal year.

**Vote on New Board Members did not take place due to lack of quorum.** This item was tabled until the October 19 meeting.

Prospective Board members will be invited to attend the October 19<sup>th</sup> meetings and events.

### **Committee Reports on 07 – 08 Goals**

**Budget** – Henry Boice commented on how well the department has done for being one year in existence.

**Campaign** – Guillermo Uribe announced the presentation of up to \$85,000 in grants to be announced at Family Weekend. A call for proposals is currently out to campus.

**Public Affairs** – Bea Perry addressed the issue of increase of parent involvement on her committee. Board discussed inviting the legislative delegation to the Family Weekend luncheon.

**Student Recruitment & Retention** – Welcome to Liz and Hunter Richardson – no additional report at this time. The committee will be meeting next week.

**Family weekend preview Saturday** – Keith provided an overview of the Board commitments and optional activities.

**Motion made to adjourn by Marc Dash, Seconded by Randy Fenton, approved by unanimous decision.**

**Adjourned 4:30 PM MST**